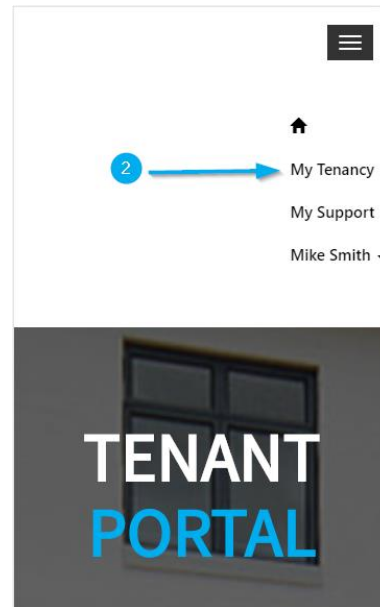
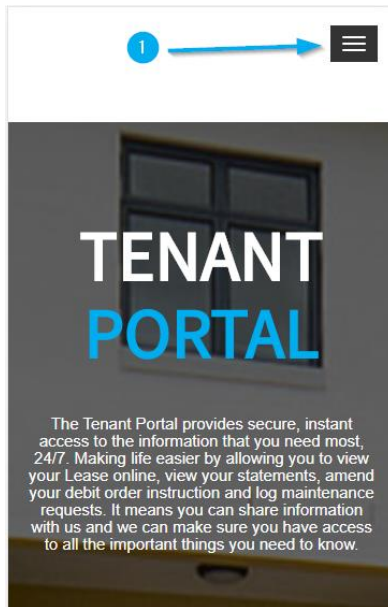


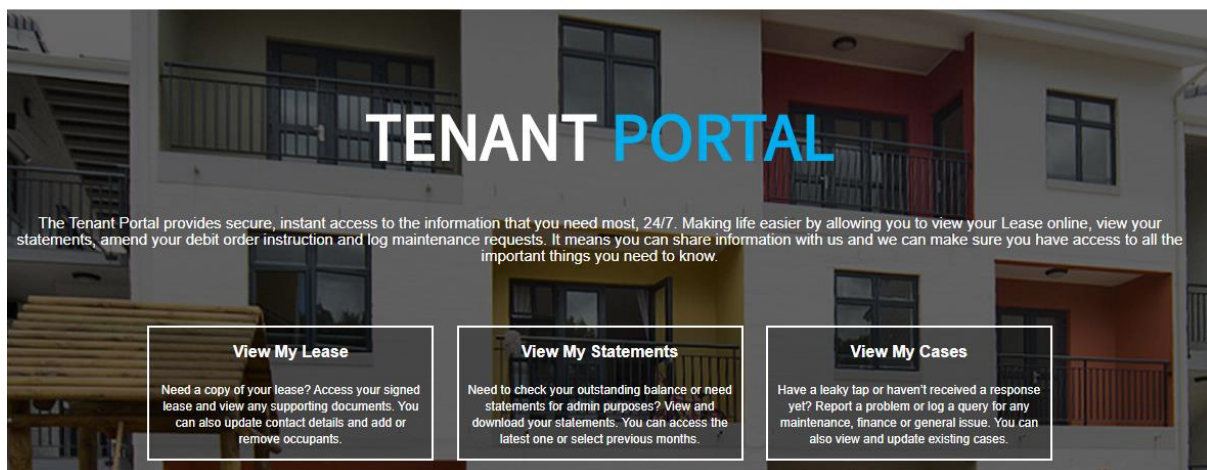
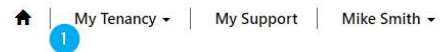


## How do I apply to remove a leaseholder or occupant from lease?

1. Sign into your account.
2. Click on the menu button and click "My Tenancy":



Mobile Phone View



Web Browser View

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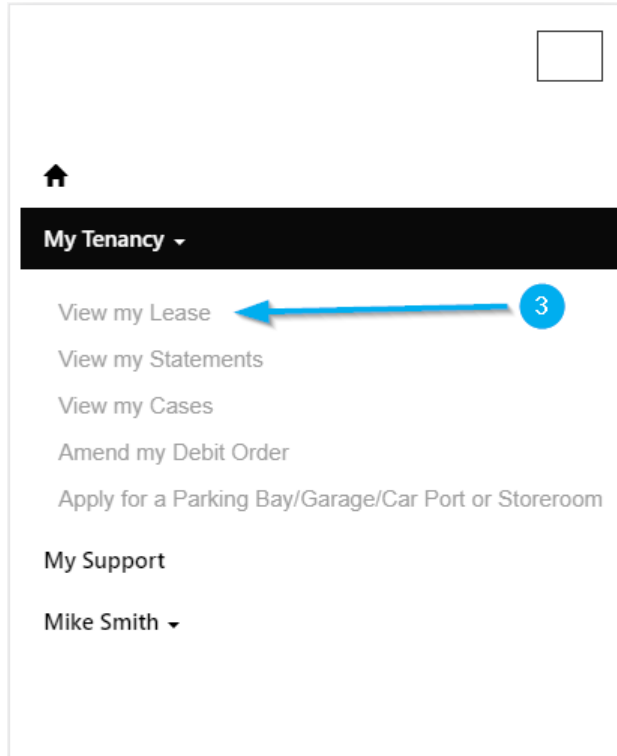
Block A, Park Lane Office Park, 2 Park Road, Pinelands, Cape Town  
PO Box 259, Cape Town, 8000  
T 021 421 6008 | F 021 421 6094 | Call centre toll free 0800 266 737  
callcentre@goodfindproperties.org.za  
[www.goodfindproperties.co.za](http://www.goodfindproperties.co.za)

**Directors Non Executive:** N V Balfour, M G Kearns (Chairperson), B L E Khan, E L Steyn  
**Directors Executive:** A W Houston (CEO) **Company Secretary:** N Wagner

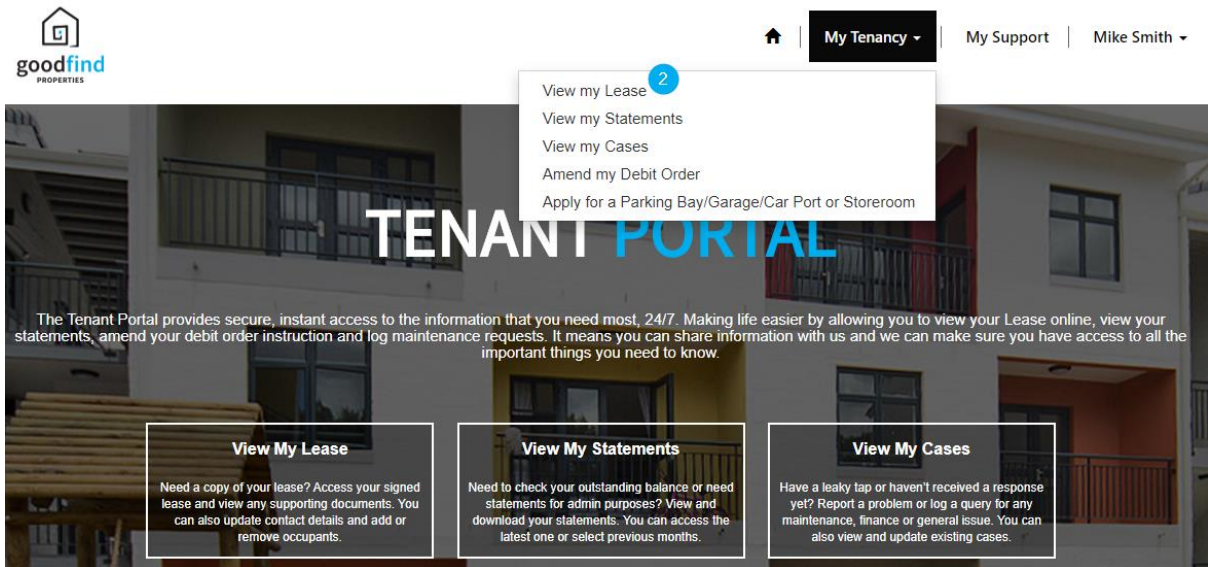
**Reg. No.** 2018/037214/07

*Communicare is ethical in its affairs. Please report suspected unethical behavior by calling the Tip Offs Anonymous Freecall Line 0800 204 969, faxing 0800 007 788 or emailing [communicare@tip-offs.com](mailto:communicare@tip-offs.com)*

3. Then click view "View my lease":



Mobile Phone View



Web Browser View


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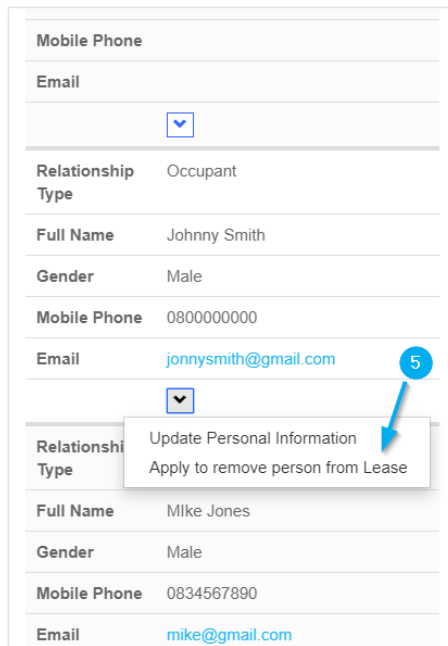
5th Floor Communicare Centre, 2 Roggebaai Square, Walter Sisulu Avenue,  
Foreshore, Cape Town, 8001 | PO Box 259, Cape Town, 8000  
T 021 421 6008 | F 021 421 6094 | Call centre toll free 0800 266 737  
callcentre@goodfindproperties.org.za  
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4. Scroll down the page and find the leaseholder/occupant you want to remove, click on the dropdown button  and click "Apply to remove person from lease":







The screenshot shows a mobile browser interface with two entries for leaseholders/occupants. The top entry is for Johnny Smith, and the bottom entry is for Mike Jones. A dropdown menu is open for the Mike Jones entry, showing two options: "Update Personal Information" and "Apply to remove person from Lease". A blue arrow points to the "Apply to remove person from Lease" option, and a blue circle with the number 5 is next to the dropdown arrow.

### Mobile Browser View

#### Leaseholders & Occupants

[Apply to add a Leaseholder](#)

[Apply to add an Occupant](#)

Relationship Type	Full Name ↑	Gender	Mobile Phone	Email
Occupant	Anthony Smith	Male	0823456789	
	Dave Jones			
Occupant	Dave Jones	Male		
Occupant	Dave Smith	Male		

### Web Browser View

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