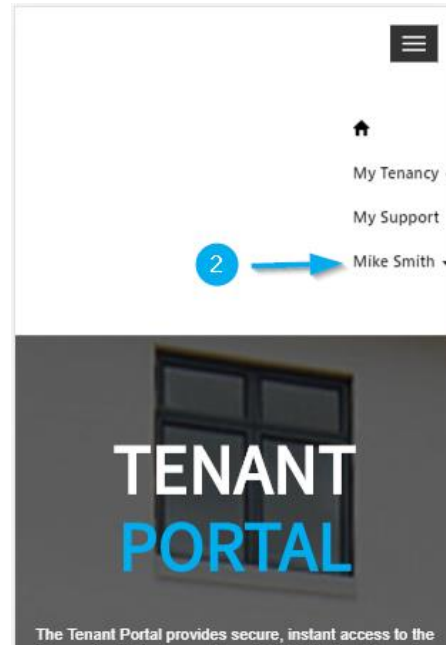
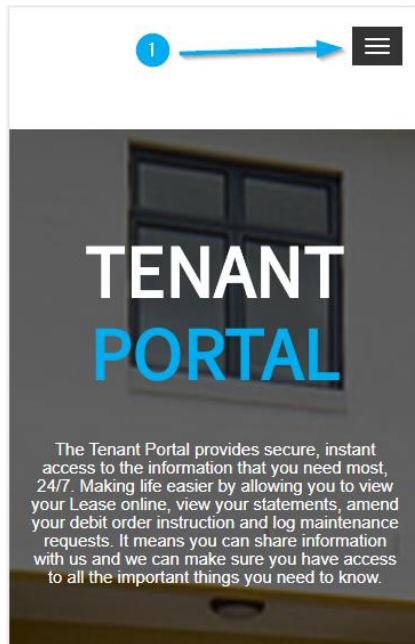




**goodfind**  
PROPERTIES

## How do I change my email address?

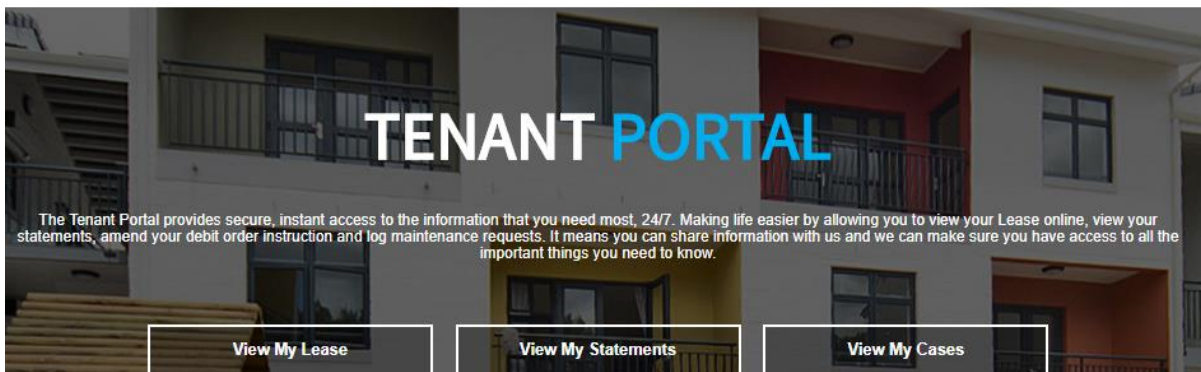
1. Sign Into your account.
2. Click on the menu button and click on your name:



*Mobile Phone View*



Home | My Tenancy | My Support | Mike Smith 1



*Web Browser View*

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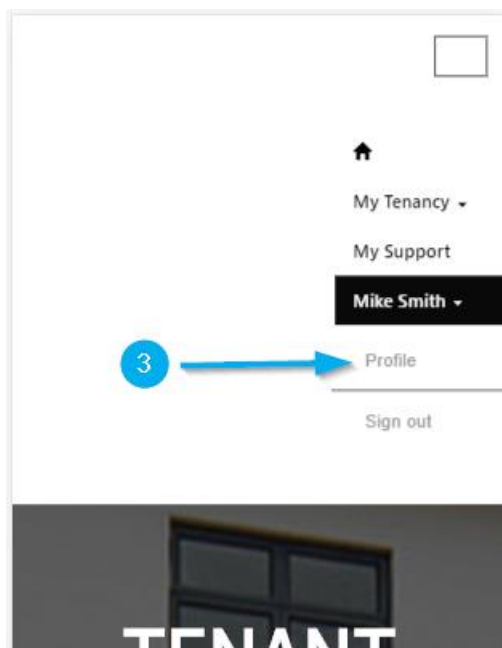
Block A, Park Lane Office Park, 2 Park Road, Pinelands, Cape Town  
PO Box 259, Cape Town, 8000  
T 021 421 6008 | F 021 421 6094 | Call centre toll free 0800 266 737  
callcentre@goodfindproperties.org.za  
[www.goodfindproperties.co.za](http://www.goodfindproperties.co.za)

**Directors Non Executive:** N V Balfour, M G Kearns (Chairperson), B L E Khan, E L Steyn  
**Directors Executive:** A W Houston (CEO) **Company Secretary:** N Wagner

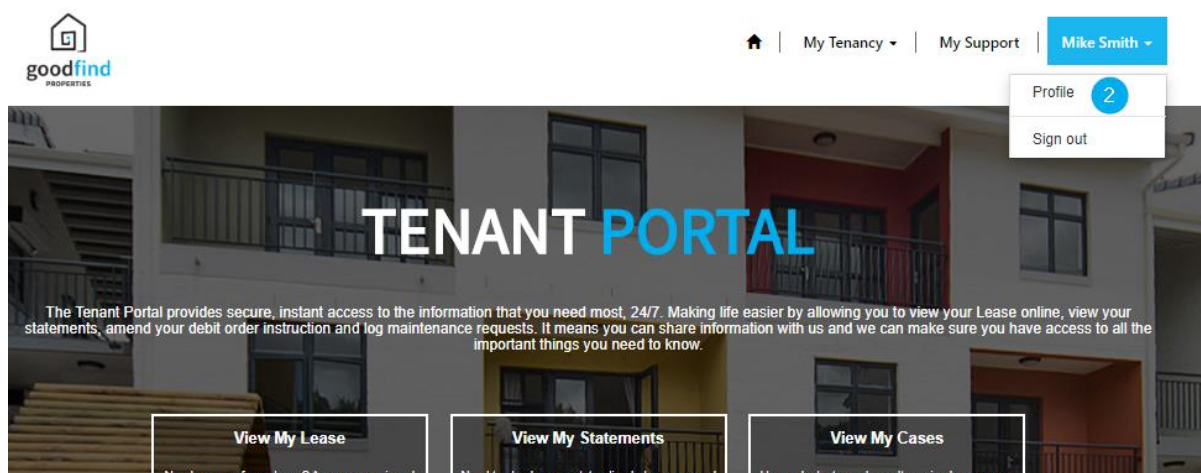
**Reg. No.** 2018/037214/07

*Communicare is ethical in its affairs. Please report suspected unethical behavior by calling the Tip Offs Anonymous Freecall Line 0800 204 969, faxing 0800 007 788 or emailing [communicare@tip-offs.com](mailto:communicare@tip-offs.com)*

3. Then click my "Profile":



Mobile Phone View



Web Browser View

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callcentre@goodfindproperties.org.za  
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4. Click “Change Email”:

Mobile Phone View

Profile

Mike Smith

Profile

Security

Change Password

Change Email

Please provide some information about yourself.

The First Name and Last Name you provide will be displayed alongside your details on the Tenant Portal.

Did you know we can email you your statements? Save the paper and postman by selecting Yes to receive your statements via email.

Your Information

First Name \*

Web Browser View

## Profile

Mike Smith

Profile

Security

Change Password

Change Email

5. Enter your new email address and click “Change and confirm email”. Once you receive the confirmation email to your new email address, please click the link to confirm your email address:

Change Email

Mike Smith

Profile

Security

Change Password

Change Email

Email

anthony.simons@ioco.tech

Change and confirm email

Mobile Phone View

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# Change Email

Mike Smith

Profile

Security

Change Password

Change Email

4

Email

anthony.simons@ioco.tech

5

✉ Change and confirm email

Web Browser View

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